

Northeastern York County Sewer Authority

October 28, 2024

The Northeastern York County Sewer Authority met on Monday, October 28, beginning at 7:00 PM at 200 North Main Street in Mt. Wolf.

Authority members and others in attendance were:

Mt. Wolf Borough

Patti Fisher
Anya Barlett

Manchester Borough

Dale Benedick
Judy Hilliard

East Manchester Township

Tom Beakler

Members absent: Tyler Kramlick

Engineer: Chris Toms of CS Davidson, Inc.

Solicitor: Peter Ruth

Office Manager/Recording Secretary: Desiree Boorujy

Visitors/Employees: Dean Kohr and Employees Peter Nestlerode and Tessa Starkes.

Pledge of Allegiance

Agenda

A Benedick/Barlett motion was made to approve the agenda. The motion passed unanimously.

Minutes

A Beakler/Barlett motion was made to approve the minutes from the September monthly meeting. The motion passed unanimously.

Correspondence/Visitors – Dean Kohr was in attendance to hear updates on Area 2, Authority finances, and budget information. He asked whether there had been any movement on grant opportunities.

Operations/Administration Report

Desiree Boorujy reviewed items on the Administration report:

307 Cooper Street – The brother of the owner of this property has been communicating with office staff to assist in requesting an exemption from having to repair the floor drain that is connected to the sewer system. He provided staff with a quote from one contractor, photographs of the basement, and a letter written by the property owner listing reasons she feels the board should consider the exemption. After careful consideration and discussion, the board decided there would be no exemption. Suggestions to the homeowner include: Gathering other quotes for

price and scope of work comparison, including contractors who provide financing, or types of payment plans; Reaching out to local organizations for financial assistance.

Rules & Regulations – Desiree pointed out a couple of areas of the Rules & Regulations that need to be clarified or reworded. The section pertaining to billing industrial and commercial customers for lab fees incurred by the Authority needs to be clarified. Another section to clarify is regarding the Authority’s right to bill customers for legal fees incurred due to the customer’s noncompliance to the Rules & Regulations. Attorney Ruth will review these areas and suggest proper wording at the next meeting.

Roof Damage – Two roofing companies have agreed that there was hail damage significant enough to warrant an insurance claim. The company that staff was most impressed with will be meeting onsite with the insurance adjuster tomorrow.

Pete Nestlerode reviewed the Maintenance/Operations Report:

Maintenance & Operations Report

Farmhouse Roof – the roof on the farmhouse had a leak that had gone unnoticed for a period of time, which in turn caused damage to the hardwood flooring. Pete scheduled a roofing company to repair the ridge vent, which will cost \$2600.

40 Oak Drive – The property owner reached out to the Authority regarding areas on and near her driveway that are sinking. Staff visited and observed that the affected areas run the length of the Authority’s line. There have been significant issues with sinking on various parts of Oak Drive that staff have been dealing with and managing as best they can for several years, by filling in sink holes on various properties when those homeowners call. These issues will continue until clay dyke(s) and a bleeder are installed to divert water flow in another direction, away from these properties. Chris suggested that next time we have a contractor already doing some work in the area, have them also perform this small job, which should be a relatively inexpensive fix. This would be a capital expense and would not affect the budget.

Mowing – Pete is gathering quotes from landscaping contractors to care for all of the Authority’s property, while also considering purchasing a mower for staff to use for the administration building and Mount Wolf plant in order to cut down on the mowing expense.

Solicitor’s Report – The solicitor’s report provided by Attorney Ruth was reviewed.

Star Rock Farm Lease – Attorney Ruth had the Sinking Springs Farm lease available for signature. He also brought the cashier’s check for the Authority to hold. **A Beakler/Benedick motion was made to approve the lease agreement between Star Rock Farm and Northeastern York County Sewer Authority. The motion passed unanimously.**

Area 2 - Musser Run Pump Station – The easement agreement for 5210 N. George St for this project was presented for the board’s approval. **A Barlett/Hilliard motion was made to approve the Easement at Musser Run Pump Station Agreement. The motion passed unanimously.**

Engineer's Report

Mt Wolf Borough Project Contract Extension – Chris Toms presented a 30-day contract extension request for Rogele to complete this project. The extension is requested due to weather-related delays, and the close proximity of the new water line to the existing sanitary sewer line on Chestnut Street. Both issues are causing production to slow. **A Barlett/Hilliard motion was made to allow a 30-day extension for this contract, and the motion passed unanimously.**

N. George Street Pump Station – A time extension to March 14, 2025 was approved by change order at the September meeting. The change order has been signed by Pete Nestlerode.

Mount Wolf Blower Replacements – Replacement of the three blowers at the Mount Wolf plant was not included on the list of plant upgrades, but will be a capital expense and will not affect the budget. It may be included with the digester project or as a separate project.

USG Televising Proposal – **A Beakler/Barlett motion was made to accept the USG televising proposal in the amount of \$24,275. The motion passed unanimously.**

Musser Run Pump Station – **A Barlett/Hilliard motion was made to authorize CS Davidson to advertise the Musser Run pump station replacement. The motion passed unanimously.**

Treasurer's Report

Payment of Invoices – **A Benedick/Barlett motion was made to approve the invoices as presented. The motion passed unanimously.**

Requisitions – The following requisitions were presented for approval this evening:

2024-18 to NEYCSA for 91,832.00. The flusher trailer and HVAC repairs at the plant office were initially paid out of the operating account, but both are considered to be capital improvements, therefore should have been paid out of the BRIF account. This requisition is to reimburse the Authority's operating account with funds from the BRIF account.

2024-19 to Rogele 286,471.74 for 2024 Mt Wolf Borough Sanitary Sewer Maintenance

2024-20 to CS Davidson 11,621.92 for invoices related to Musser Run pump station improvement, the North George St pump station, and sewer system modeling.

A Beakler/Barlett motion was made to approve Requisitions 2024-18, 2024-19, 2024-20 for payment. The motion passed unanimously.

At 8:10 PM an Executive Session was held to discuss legal issues.

The regular meeting reconvened at 8:32 PM.

Adjournment - **With nothing further to discuss, a Beakler/Benedick motion was made to adjourn the meeting at 8:33 PM. The motion passed unanimously.**

NEXT REGULAR MEETING – Monday, November 25, 2024.